

Privacy Policy

Empicentre Systems Pty Ltd, owner of the trademark “BIZimail” (“us/we/our”) are committed to protecting your privacy by taking measures to comply with the National Privacy Policy principals in accordance with the *Privacy Act 1988* (Cth).

We understand the importance of keeping your information secure and this Privacy Policy describes how we will handle, collect, use and disclose your personal information.

By providing your personal information and using our website you agree and consent to the collection, use, disclosure, storage and holding of your personal information in accordance with this Privacy Policy.

Please note that we may revise our Privacy Policy in accordance with legislative changes in the future. For further information on our Privacy Policy please contact us.

Collecting your Information

We collect personal information which may include your business name, industry, address, location, e-mail address, telephone number and/or facsimile number. We may also collect information relating to your computer’s web browser such as your IP Address.

Bizimail is a free business e-mail search service, and all data (including the business name, industry, address, location, e-mail address and phone numbers) are submitted and/or updated by you or your authorised person/s. Such personal information is required to provide the search service.

We will not collect sensitive information from you unless specifically required to do so by law.

The personal information that we collect from you is limited to the information that you provide us with, for example, if you provide us with your business name or e-mail address. Please note that we will record your e-mail address if you send us an e-mail.

Using and Disclosing your Information

The information collected from you will be disclosed on our website and will be able to be electronically searched by persons using the electronic search engine on the website. Persons may search an industry, business name, postcode or location to obtain the details of your business.

We will disclose your personal information to third parties such as your e-mail address. By using the website and providing your personal information you consent to your personal information being disclosed to third parties.

We will not contact you to inform you about goods, services and promotions which may interest you.

Access to Personal Information

You are able to access the personal information held by us and are able to make changes and corrections to your information by logging on to our website.

All requests to access information are dealt with in accordance with the Privacy Act 1988 (Cth).

We may be unable to disclose such personal information to you in certain circumstances. Such circumstances may include, but are not limited to, circumstances where the personal information relates to existing or anticipated legal proceedings.

Updating Your Personal Information

You or your authorised person/s may gain access to the information on our website to ensure that the information is correct and up-to-date. It is important for you or your authorised person/s to ensure that your details are always current and accurate on our website.

Security of Your Personal Information

We take all reasonable precautions to protect your personal information from unauthorised access.

We suggest that you implement measures such as anti-virus software to protect your information while browsing online.

It is important to understand that we cannot guarantee total security for data transmitted over the internet.

Contacting Us

If you have any questions relating to this Privacy Policy, please contact us by e-mail or post:

E-mail: bizimail@empicentre.com.au

Post: PO Box 593, Mudgeeraba QLD 4213

For further information on the Privacy Act 1988 (Cth) we suggest that you visit the website of the Privacy Commissioner at www.privacy.gov.au.